



# Testing your Water for Metals

(bottle with yellow cap)

## How the Testing Process Works

- You must collect the sample right before you bring it to our office.  
**Drop off hours are 8:00 am - 2:00 pm, Monday through Wednesday only.**
- You will be collecting your water sample in a bottle with a yellow cap.
- Collect the sample following the instructions below.
- Complete the information on the bottle(s) and the chain of custody form.
- Return your sample(s) during the times listed above. Bring exact cash or a check made out to City Treasurer.

## How to Collect the Water Sample

Collect the sample right before you bring it to our office (see drop off times above).



Don't flush toilets, turn on the shower, or start appliances that use water before taking the sample.



Choose the faucet you use the most for drinking and cooking.



Put the bottle under the cold water faucet and turn on the water. Don't rinse the bottle.



Fill the bottle to the top and tighten the cap.



Complete the chain of custody form.

## Water Sample Drop Off Location

City County Building  
210 Martin Luther King Jr. Blvd. Room 507  
Madison, WI 53703

## Water Sample Drop Off Times

Monday - Wednesday, 8:00 am - 2:00 pm

## Questions?

Call: (608) 243-0357

Email: [lab@publichealthmdc.com](mailto:lab@publichealthmdc.com)