



# Testing your Water for Non-metals

(bottle with blue sticker)

## How the Testing Process Works

- You must collect the sample right before you bring it to our office.  
**Drop off hours are 8:00 am - 2:00 pm, Monday through Wednesday only.**
- You will be collecting your water sample in a bottle with a blue sticker.
- Collect the sample following the instructions below.
- Complete the information on the bottle(s) and the chain of custody form.
- Return your sample(s) during the times listed above. Bring exact cash or a check made out to City Treasurer.

## How to Collect the Water Sample

Collect the sample right before you bring it to our office (see drop off times above).



Choose a cold water faucet that is not connected to a water softening system.



Put the open bottle under the faucet and fill to within  $\frac{1}{2}$  inch of the top.



Screw the cap on tight.



Complete the chain of custody form.



Keep the sample refrigerated or on ice until you drop it off.

## Water Sample Drop Off Location

City County Building  
210 Martin Luther King Jr. Blvd. Room 507  
Madison, WI 53703

## Water Sample Drop Off Times

Monday - Wednesday, 8:00 am - 2:00 pm

## Questions?

Call: (608) 243-0357

Email: [lab@publichealthmdc.com](mailto:lab@publichealthmdc.com)