

To the Operator:

The inspection you have just received may require a follow-up re-inspection due to one or more of the following:

- Documented priority violations/CDC Risk Factor items (such as, no current certified food manager, unsafe food temperatures, or improper utensil washing sanitization)
- More than ten total violations
- Repeat violations from previous inspections
- Major additional violations
- Person in charge is unable to demonstrate knowledge or is not performing their duties
- A HACCP plan or variance is required for a special food process

We want you to thoroughly understand the inspection and re-inspection process so there are no surprises along the way. We want you to feel that you have been treated fairly at each step of the process. If you have questions as you are reading this, ask your health inspector now or call /email us when it is convenient for you.

Q: How often do you inspect?

A: At least once per licensing year.

Q: Why do you write up so many violations? Why can't you just tell me to do things?

A: We are required by the State Department of Agriculture, Trade and Consumer Protection (DATCP) to document each violation.

Q: What do the compliance dates mean?

A: We are required DATCP to set a compliance date for each violation. Priority violations/CDC Risk Factor items must be corrected immediately. Cleaning problems are usually given 7 days and structural or repair problems are usually given 30 days for correction. Depending on the seriousness of the problems, your establishment may be inspected after each compliance date or only after the final compliance date.

Q: What happens if I can't get the violations corrected by the compliance date?

A: If you run into trouble because a contractor can't get the work done or other valid reasons, you must request an extension from your inspector. This extension should be requested before the compliance date is up, and should explain why you were unable to meet the compliance date as well as giving a date by which the work will be done. If you are granted an extension, a new compliance date will be given which you will be expected to meet.

Q: What if I have a question about my operation and just want a health inspector to come out and advise me on something—is there an additional charge for this?

A: Absolutely not! We welcome those calls and want to help you before problems develop. We value the operator who is interested in learning the safest ways to handle foods.

Q: Is there a fee for the re-inspection work?

A: Yes, the fees are on a sliding scale, based on the Food and Drink license gross sales. If subsequent re-inspections are required because of non-compliance during the first re-inspection a higher fee will be charged. Use the table below to calculate the fees. Subsequent re-inspections are required when any of the priority violations are still uncorrected or 50% or more of the total violations remain uncorrected. You will be billed by mail on the 10th of the month and will have until the 15th of the following month to pay the fee(s).

Type	Gross Sales	First Re-inspection Fee	Subsequent Re-inspection Fee
		Effective 1/1/2020	Effective 1/1/2020
Farmers Market	\$0-10,000	\$25.00	\$50.00
Farmers Market	\$10,0001-\$100,000	\$50.00	\$75.00
Retail/Restaurant	\$0-10,000	\$25.00	\$50.00
Retail/Restaurant	\$10,001-100,000	\$50.00	\$75.00
Retail/Restaurant	\$100,001-250,000	\$75.00	\$150.00
Retail/Restaurant	\$250,001-500,000	\$150.00	\$250.00
Retail/Restaurant	\$500,001-1,000,000	\$250.00	\$500.00
Retail/Restaurant	\$1,000,001-5,000,000	\$500.00	\$750.00
Retail/Restaurant	\$5,000,001 and over	\$750.00	\$1,000.00

Q: What happens if the re-inspection fee(s) is not paid?

A: Your license will not be issued the following license year and there will be an additional fee.

Q: What happens if the inspector has conducted multiple re-inspections and the violations have not been corrected?

A: Uncorrected priority violations/CDC Risk Factor items or many uncorrected total violations may result in a citation or a fine.

Q: What happens after a citation or fine?

A: We will notify you of a new date by which the violations must be corrected. Typically a two-tiered fine is implemented: violations corrected by the new compliance date will be assessed a lower fine; uncorrected violations will be assessed a higher fine. Court costs and filing fees are also assessed.

Q: Can I contest the citation or fine?

A: You have the right to appear in court and present your side.

Q: How many inspections result in fines?

A: Very few food establishments were fined due to non-correction of violations. That means there is very little chance of receiving a fine as long as you understand the process.

Please contact us at (608) 242-6515 or email health@publichealthmdc.com if you have any questions.