

Access to Hospital¹ Personal Protective Equipment (PPE) Stockpile for Non-Hospital Facilities

1. The Hospital PPE Stockpile is separate from the Strategic National Stockpile (SNS). Guidelines for accessing personal protective equipment from the Strategic National Stockpile will be incident specific with information available through the Wisconsin Division of Public Health.
2. PPE from the Hospital PPE Stockpile is available to physician offices and any healthcare facility, licensed by the Wisconsin Division of Quality Assurance, which meets the following eligibility criteria:
 - a. The facility must have a documented Respiratory Protection Program for the proper use of PPE, which includes conservation of PPE.
 - b. The facility must have an inventory of PPE that includes
 - i. N95 Respirators
 - ii. Gowns
 - iii. Gloves
 - iv. Eye Protection
 - v. Surgical or Face Masks
 - c. The facility must have a person(s) that can provide fit-testing for its staff.
3. Before requesting PPE from the Hospital PPE Stockpile, the requesting healthcare facility must have exhausted other methods available for accessing necessary PPE: vendor agreements, contacting other healthcare facilities, etc.
4. Before placing the request to the Hospital PPE Stockpile, the requesting healthcare facility must first notify the local health department that it is requesting PPE from the Hospital PPE Stockpile. It is important that the local health department know that there is some occurrence at the healthcare facility that necessitates the need for additional PPE. This is not a call for “permission”. It is a notification call only.
5. The healthcare facility is to place an order to Logistics Health, Inc. (LHI) by FAX, using the attached ORDER FORM during LHI business hours:
 - a. The healthcare facility may place further requests for additional PPE, based on need. There is no need to contact the local health department for subsequent orders.

¹ These guidelines also apply to all healthcare facilities such as physician offices, nursing homes, etc, that meet the eligibility criteria. Hospitals, Federally Qualified Community Health Centers and Free Clinics have separate access guidelines.

- b. LHI will ship the PPE to the healthcare facility by commercial carrier, using the delivery method that ensures delivery to the facility within 24 hours. The facility may also arrange for its own pick-up of the PPE from LHI.
- c. The healthcare facility will be billed for both the replacement and shipping costs of the PPE requested. Replacement cost will be based on the cost to purchase and replace the PPE drawn from the Hospital PPE Stockpile.

ORDER FORM for Personal Protective Equipment

Logistics Health Inc.
3237 Airport Road
La Crosse, WI 54603
Fax: 608 793-2900

Telephone: 608-793-2936 (only for self pick-up orders)

All orders must be sent to Logistic Health Inc. by FAX
Orders can be received only during LHI business hours: ²
Monday – Friday: 8:00 AM – 5:00 PM
All orders are shipped the same day if received by 3:00 PM³
Your signature is certification that your facility meets the eligibility criteria.

ITEM	Quantity Per Case (eaches)	ORDER
You Must Order in Case Quantities Only		
N95 Respirator		
3M 1860 N95 Mask	120 per case	
3M 1860S N95 Mask Small	120 per case	
KC N95 46727 Regular	210 per case	
KC N95 46827 Small	210 per case	
Gowns		
Fisher Poly Gowns	100 per case	
Face Masks		
3M 1838R Tie-On Surgical Mask	600 per case	
H98F1 Standard Ear-Loop Mask	1200 per case	
3M 1826 Standard Ear-Loop Mask	300 per case	
Kimberly Clark 47127 Pediatric Mask	750 per case	
Gloves		
Nitrile Gloves Medium	1,000 per case	
Nitrile Gloves Large	1,000 per case	
3M PAPR Hoods		
BE-12-50 Large	50 per case	
BE-12-50 Regular	50 per case	
Eye Protection		
9210A-50 Frame and Face Shield	50 per case	
9210-100 Replacement Shield	100 per case	

Please provide the following SHIP TO Information⁴

Facility Name	
Attention:	
Address (No PO Box)	
City, State, Zip Code	
Telephone Number	
Email Address	
Purchase Order Number	

² Your facility may contact LHI if you prefer to pick up your order directly from LHI

³ Orders received after 3:00 PM on Friday will be shipped on Monday.

⁴ This address will also be used for billing: replacement cost plus shipping.